

**Volume 41 Number 11**  
**Capital Area Service Committee of Narcotics Anonymous**

Reese R., Area Chair, opened the 444th meeting of CASNA on 11/2/25, at 2:00 PM, with the Serenity Prayer. **Cesar J.** read the 12 Traditions, and **Rob W.** read the 12 Concepts.

**Agenda**

Serenity Prayer, 12 Traditions, 12 Concepts

GSR count/Attendance/Welcome new GSRs/New Meetings

Correction/approval of  
the minutes Orders of  
the day

1. Discussion of motions will be limited to GSRs or a group representative only (supported by the 9th concept).

Extended discussion rests with the chair.

2. A member may speak once on an issue.
3. The Chair must recognize a member to speak.
4. Subcommittee reports will be limited to 10 minutes, plus questions and approval.
5. For an item to be placed on the agenda, it must be in motion form and with a second.
6. Discussion topics must be in written form and given to the Chair.
7. Each member may speak once on a discussion topic for a maximum of 5 minutes.

Opening the Treasurer's report Groups with  
problems/Group reports:

Subcommittee reports

RCM and Alternate RCM report

Old business

New business

Discussion Topics

Closing Treasurer's report

**Quorum:**

**GSR count:**

**Attendance notes:**

Open Positions:

**Secretary**

**Vice Secretary**

**Alt. RCM**  
**Marathon Vice Chair**

**\*\*\*Next Area Meeting is on 12/7/2025\*\*\***

**New GSRs:**

**New Meetings:**

**Corrections to Minutes:** None Report.

**Orders of the Day:** Moved By: Cesar J. 2<sup>nd</sup> by: Rob W.

**Opening Treasurer's Report:**

**Groups with Problems:**

## **Group Reports**

**Acceptance-** Tues 7-8 PM- 64 E North St, Carlisle, PA- No Report

**All Are Welcome-** Wed 7-8:15 PM- 54 Bank St, Harrisburg, PA - It's all good. David D.

**Any Lengths-** Thurs 7:30- 8:30 PM- 210 W. Main St, Hummelstown, PA- No report.

**Back to Basics-** Wed 7:30- 8:30 PM- 135 W Simpson St, Mechanicsburg, PA- No Report.

**Bottom Line-** Mon-Fri 12- 2 PM- 7 N 14th St, Harrisburg, PA -Home group is doing well. We have between 40-50 people daily. Our speaker jam went well, it was a great success. Peggy L.

**Clean and Free-** Sat 12-2 PM- 750 S 29th St, Harrisburg, PA- No Report.

**Commitment to Change-** Wed 7- 8 PM- Cifelli House, 1422 Market St, Harrisburg, PA- No Report.

**Cut and Dry-** Fri 7- 8:30 PM- 914 S 21st St, Harrisburg, PA (21st & Derry)- No Report.

**Desire to Grow-** Tues 7:30- 8:30 PM- 300 Market St, Lemoyne, PA – all is well, nothing to report Sean B.

**Early Bird Gets the Worm-** Sat 9:30 AM- 11 AM- 300 Market St, Lemoyne, PA- we've been averaging about 4-10 members each week. Things are going well, no problems to report. December 6, 2025 which is the first Saturday of the month we will be celebrating our first anniversary as a home group. I printed out flyers for GSRs and have been sharing about the breakfast/speaker meeting at the other home groups I've been attending. . Cesar J.

**Exodus to Genesis-** Sun 6- 7:30 PM- 5th & Camp St, Harrisburg, PA- the home group is open and we have regular meeting attendance. Dijawn A.

**Gathering Place, The-** Sun 6-7 PM- 323 Reno St, New Cumberland, PA -No Report.

**The Ties that Bond Us Together-** no report

**H.A.N.A-** Fri 6:30- 8 PM- 901 N 6th St, Harrisburg, PA- Our homegroup is doing well. No issues or concerns. MGR

**Honesty-** Thurs 7:30- 8:30 PM- 530 Bridge St, New Cumberland, PA Attendance has been steady. We are always looking for more home group members. But other than that all is well. David P

**H.O.W Group-** Mon 5:30 PM – JFT 300 Market Street Lemoyne, PA- All is well

**Just for Today-** Sun 12- 2 PM- 7 N 14th St, Harrisburg, PA- no report

**Just for Tonight-** Sat 8- 9 PM- 300 Market St, Lemoyne, PA- no report

**Keeping the Hope Alive-** Sun 7:30- 8:45 PM- 300 Market St, Lemoyne, PA - No Report.

**Life or Death-** Sun 7-8 PM- 221 S 2<sup>nd</sup> St, Steelton, PA- No Report

**Linglestown Meeting-** Wed 7- 8 PM- 5834 Linglestown Rd, Harrisburg, PA- No Report.

**Lunch Bunch-** Mon-Sat 12- 1 PM- 309 Herman Ave, Lemoyne, PA (In person & Zoom)- No Report.

**Message of Hope-** Fri 8-9 PM- 4685 Mt Zion Dr, Enola, PA- no report

**Nothing to Fear-** Mon 7:30- 8:30 PM- 216 S Market St, Mechanicsburg, PA- no report

**O.D.O.P.-** Wed 7- 8 PM- 600 Evergreen Road, New Cumberland, PA - No Report.

**Only Hams are Cured-** Sat 7- 8:30 PM- 901 N 6th St, Harrisburg, PA – We are doing well, still averaging 20-30 people each week. Rent is caught up, we are not donating this month but purchasing a small amount of literature. Home group members are stepping up to help chair the meeting so it doesn't fall on the same people all the time. Rob W.

**On Life's Terms-** Mon 6:30- 8:15 PM- 901 N. 6th St. Harrisburg, PA- No report.

**Saturday at Swatara-** Sat 7-8 PM- 6300 Chambers Hill Rd, Harrisburg, PA- No report.

**Share and Care-** Mon 7- 8:15 PM- 228 Bridge St, New Cumberland, PA- no updates Richard F

**Steps and Traditions-** Thurs 6:30- 8:15 PM- 750 S 29th St, Harrisburg, PA-No report.

**Steps to Freedom-** Tues 7- 8:30 PM- 901 N 6th St, Harrisburg, PA- Grop is doing well. Always in need of new members. Thinking of another speaker jam soon. Derek C

**Twisted Sisters-** Tues 7- 8 PM- 32 S Front St, Wormleysburg, PA- The group is doing well. Attendance has been between 9-20 people. We are moving to the First Church of God, 323 Reno St New Cumberland PA 17070 as of 11/14/25. The website has been updated and the next meeting list. We are in the process of updating the insurance form. Jan A.

**Value of Life-** Sun 6- 7 PM- 130 Nittany Dr, Mechanicsburg, PA- we have moved back to our indoor location: St Peter's Lutheran Church 130 Nittany Dr Mechanicsburg PA 17055. Our format has changed to round robin literature study. We have been studying living clean, the journey continues.

**We Do Recover-** Mon 7- 8:15 PM- Cifelli House, 1422 Market St, Harrisburg, PA- No report.

## **Subcommittee Reports**

**Unity Committee:** Unity committee is doing well. Had a successful speaker jam the month of October. Have upcoming events & flyers for Nov & Dec put out. Will be allowing marathon to sell sodas and water for assistance with marathon. Need support on the committee for upcoming events. Thanks for allowing me to serve. Rich B.

### **Unity Treasurers' Report:**

**Literature:** starting balance \$58.73, brought in (H&I) \$574.50, deposited \$572.95. need new meeting lists. Literature order will be placed this month

**Policy:** No policy updates or no recent policy changes. Still have policy. If your home group or subcommittee needs one, please see the committee. Stef R.

**Public Relations:** We are here to serve, no upcoming events. Dijawn L.

**RCM:** see attached

**Marathon:** no report

**Audit:** no report

**Hospitals & Institutions:** 9 members in attendance. All commitments are being fulfilled. We are in communication with Conewago about restarting that commitment. Rob G.

### **Facility Reports:**

- Arkview- this was supposed to be a split commitment however it was assumed that I would be the sole panel leader. This should be addressed. Jodi B
- C-90 - topics vary - Marlin J
- Common Ground- Usually a speaker, all dates covered for October. Jan A
- Conewago - Requiring background checks, women's work release-open
- Dauphin Co Prison- Women's – All meetings occurred for Oct - Jan A
- Men's Dauphin County Prison DCP– Meetings vary - Marlin J
- New Insights – no report
- Women's Work Release (DC) – no report

- Men's Work Release (DC) – meetings vary. Marlin J.

## **New Business:**

**M07.25 P6-** The ASC executive committee, (ASC chair, vice chair, secretary and treasurer) confirm the amounts stolen from the unity subcommittee and the identity of those believed to have committed the thefts. Upon confirmation of the amount stolen and the persons responsible for the thefts, contact those individuals to arrange for a legally enforceable agreement to repay those funds. Any payments shall be paid directly to the subcommittee from which they were stolen (Unity Subcommittee) and reported by that SC and its monthly report. If either of those individuals do not respond to attempts to contact them, refuse to enter into an agreement to repay the funds taken or fail to abide by the terms of that agreement, the ASC executive committee will make a police report against that person in the county where the thefts occurred. If criminal charges are filed and the obligation is met, agree to drop charges against the individual through a rule 586 motion, The executive committee will make monthly written report detailing the current status of each recovery effort, including steps taken by the committee during the previous month, any amounts paid by the individuals and the current balance of their accounts. Intent: to recover stolen funds (11th concept), formally designate a single point of decision and accountability in this matter, (fifth concept) provide clear communication to the ASC and groups regarding this matter. (8th concept). Written by: Stephen T., 2nd by Gerald. W.

**Discussion: 10/2025 and Voting: 11/2025**

**Unable to vote due to lack of quorum**

**M10.25 P1-** To amend current policy (CASNA Financial Policy 8E) regarding theft to include a timeframe within which to take legal action and to also specify what legal action is to be taken. Contact the Individual, give them up to 1 year to replace the funds, in the event that they do not comply, file a complaint with the district justice in small claims court in the county where the theft

occurred. Intent- To be able to clearly have direction in how to handle cases of theft.  
Written by Rob W, Seconded by Gerald W.

**Discussed in November, Voting in January (due to voting in December)**

**M10.25 P2-** To amend CASNA Audit Committee policy to read: An audit committee will be

formed to audit all area accounts quarterly (every 3 months). To include Area Chairperson along

with 3 other members of area who have knowledge and/or experience with Bookkeeping/

Finances to review all CASNA accounts and report results to ASC as audits are completed.

Intent- To clarify existing policy, CASNA policy page 29. To ensure integrity and effectiveness of

communication. Concept 8. To ensure that NA funds are managed responsibly Contempt 11.

Written by Stephen T, Seconded by Peggy L.

**Discussed in November, Voting in January (due to voting in December)**

**M10.25 P3-** To amend Area Service Committee CHairperson duties as follows:

i. Uphold the 12 Traditions and 12 Concepts of Narcotics Anonymous

ii. Arrange the ASC agenda for each meeting.

lii. Preside over regular ASC meetings in an orderly fashion.

Iv. Co-signer of ASC bank accounts.

V. Assist Vice Chairperson in the coordination and liaison work between all sub-committees to

assure cooperation of responsibilities.

Vi. Represent CASNA in all matters outside the Fellowship that are not assigned by policy to

other officers.

Vii. to present a monthly written report to ASC detailing any events or actions that have occurred

since the last meeting of ASC.

Viii. To organize an audit committee as per policy, chair the committee, conduct audits of all

CASNA accounts with the committee and report all audit findings to ASC.

Intent- to create a single point of decision and accountability for executive duties.

Concept 5. To

ensure integrity and effectiveness of communication. Concept 8. To follow existing policy.

Written by Stephen T. Seconded by Peggy L

**Discussed in November, Voting in January (due to voting in December)**

**M10.25 P4-** To adopt the following as policy to replace current theft policy CASNA policy pages

6,8e

1. Verify the Theft

a. The Audit Committee shall thoroughly review all books and financial records within 30 days of the discovery of the theft.

b. Determine the amount taken.

c. Identify the individual responsible.

d. Assess which safeguards or procedures failed

2. Call a meeting within 30 days of the completion of the audit

a. Notify the individuals involved and give them a chance to speak

b. Use a structured format for the meeting

c. Include a spiritual break before deciding on action

3. Restitution Process (if needed)

a. Develop a restitution agreement with a repayment schedule. b. Make the agreement legally binding, signed, and witnessed through a rule 586

Dismissal Upon Satisfaction Agreement that clearly delineates the legal consequences if the agreement is not met.

c. Publish a report on the situation and provide updates.

d. Remove the individual from service positions.

4. If the individual does not appear

a. Make every effort to contact them.

b. Send a registered letter outlining the audit finding and consequences.

c. Retain a copy of the letter for records.

5. If They Refuse, Default, or Disappear

a. Consider criminal charges as a last resort

b. Consult area/ regional committees and World Services before proceeding

6. Support Recovery

a. Recognize emotional responses like hurt or anger.

b. Encourage the individual to continue their recovery.

c. Offer support as you would to someone who relapsed.

Intent- to update previous policy and clarify procedure in the event of theft. Concept 11: NA

funds are to be used to further our primary purpose and must be managed responsibly.

Written by Stephen T, Seconded by Rob W.

**Discussed in November, Voting in January (due to voting in December)**

**House Keeping Motions:**

**HK1:** To get \$100.00 for the marathon committee for rent and supplies for upcoming event.

Intent: To further the message of NA during the holidays.

Rich B, 2nd by Peggy

**Motion Passed 9-0-1**

**HK2.** The unity committee is requesting \$100

Intent: To help the committee for their upcoming event.

Teresa P, 2nd by Rich B

**Motion passed unanimously**

**Old Business:**

**M07.25 P3-** The chair will appoint two additional members to form an audit committee. The two additional members should have experience with book keeping or other fiscal knowledge. These members must be confirmed by a majority vote of the GSRs present when they are appointed. Intent: To clarify and conform to existing policy and to clarify the single point of decision and responsibility for Audit Committee.

Written by: Stephen T, and 2nd by: Rob G

**Discussion: 10/2025 and Voting: 11/2025**

**Motion Passed**

**M07.25 P4-** Audit subcommittee shall conduct audits of all ASC and Subcommittee accounts for the remaining quarters of 2025 and make formal reports of their findings at ASC meetings. These audits will be conducted in accordance with the suggest audit guidelines presented in the NA treasurers handbook, page 15. Intent: To clarify and conform to existing policy and to clarify the single point of decision and responsibility for Audit Committee.

Written by: Stephen T, and 2nd by: Rob G.

**Discussion: 10/2025 and Voting: 11/2025**

**Motion ruled out of order**

**M07.25 P5-** The audit subcommittee shall prepare and present new guidelines consistent with the guidelines of other committees and clarifying the membership responsibilities and procedures of the audit committee for approval of the groups in time for adoption before the required March 2026 audits and reports. Intent: To clarify and



[illegible]

[illegible]

[illegible]

[illegible]

91

## Capital Area KCM report Nov 2, 2025

This is information from our RD Pat T.

There is a lot of info here there's an email from World with all the links and information we will need going into CAR season. The CAR survey is not a document but an actual survey. The group business meeting (SP service pamphlet) is a ~~draft~~ draft for review to update that information. There's also an audio for new members and those in prison, An Introductory Guide to Narcotics Anonymous in English & Spanish. The last thing is the October issue of the Reaching Out Newsletter. At Region, I'll be giving information on the Zoom workshops that the Greater Philadelphia region will be doing on the CAR beginning Nov 12. This information only, they will not be answering questions. They can contact me for that. If I don't know I'll find out.

CAR Information Workshop Every Wednesday starting NOV 12 - 7PM - 9PM zoom info 894 3056 4004 pass code 553999

The CAR has been posted it is available to everyone electronically; if you or someone you know needs a copy on paper, please print locally. 3 CAR surveys are also posted - 1 to set priorities for literature, service material, and discussion topics; one with questions related to gender neutral and inclusive literature and one with questions about drug replacement therapy / medication assisted treatment in NA: helping members take root. We invite responses from any and all members, groups, service bodies and workshops. The 2026 World Service Conference will be discussion driven. This means that conference participants will ~~be~~ be asked to participate in many sessions in which we're doing



more than talking yes or no answers. Interested members and groups who want to have a voice in these conversations can do so both by filling out the surveys and by having discussions locally and making sure your conference participants have your input. The surveys are open for input until April 1, 2023. We will also post workshop materials, power points, and videos to support you in this important work. I didn't find any links in her email.

Our regional meeting will be held in person next Saturday November 8 at Trinity Memorial Lutheran Church 535 W Emmaus Ave Allentown 18103. Subcommittees meet at 10 AM. Region meets at Noon. Hopefully the MARLCNA merchandise will be given to us at this meeting, for the Marathon Committee to sell to make money for their events this year.

Thanks for letting me serve  
Capital Area RCM  
Maxey U.  
717-379-4722  
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C.A.N.A UNITY SUB-COMMITTEE  
TREASURES REPORT

EVENT DATE:

October 18<sup>th</sup> 2025

STARTING BALANCE:

388.00

INCOME

ADMISSION:

N/A

FOOD:

593.09

MISCELLANEOUS ITEMS:

sodas, water,

SUB-TOTAL:

1,094.00

NEW BALANCE:

1,094.00

EXPENSES

FACILITY RENT:

\$90.00 + 25.00 115.00

D.J.:

\$250.00

FOOD:

460.09 + 41.00

MISCELLANEOUS ITEMS:

condiments water, ice  
sodas. 593.09

SUB-TOTAL:

ENDING BALANCE:

706.09

COMMENTS: